

# PSAB

21 January 2016, Windsor House



## Present:

Andrew Bickley	Independent Chair	
Cllr Ian Tuffin	Portfolio Holder for Health and Adult Social Care	Plymouth City Council
Matt Garrett	Head of Housing Services	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Carole Burgoyne	Director for People	Plymouth City Council.
Julian Moulard	Independent Chair	Plymouth City Council
Keith Perkins	Head of Public Protection Unit	Devon & Cornwall Constabulary
Gary Wallace	Snr Specialist Drug & Alcohol Team Manager Office of the Director of Public Health	Plymouth City Council
Greg Dix	Director of Nursing	Plymouth Hospitals NHS Trust
Geoff Baines	Director of Professional Practice, Quality and Safety,	Livewell Southwest
Daniel Monck	Representing the Head of Plymouth, Cornwall & IoS Local Delivery Unit,	National Probation Service
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Phil Smale	Safeguarding Coordinator	City College Plymouth
Chris Rogers	Named Professional (Safeguarding)/Paramedic	SWAST
Kerri Nason	Assistant Chief Executive,	Plymouth and Cornwall LDU Dorset, Devon and Cornwall CRC
Craig McArdle	Assistant Director for Strategic Co-operative Commissioning	Plymouth City Council
Jon Mcleavy	Head of Business Services	Housing Support Devon and Cornwall Housing
Megan Cleaves	Safeguarding Administrator	Plymouth City Council

## Also in attendance:

Catherine Cotter SCR Author
Diane Bunyan Equalities Advisor for SCR

<p><b>1. Welcome/Apologies</b></p> <ul style="list-style-type: none"> <li>- Andy Bickley welcomed everyone to the meeting</li> <li>- Apologies from: <ul style="list-style-type: none"> <li>- Laura Collingwood-Burke, Director of Nursing, New Devon CCG</li> <li>- Antonia Reynolds, Inspection Manager, CQC</li> <li>- Judith Harwood, AD, Education Learning and Families, PCC</li> <li>- Karen Marcellino, Manager, Healthwatch</li> <li>- Georgia Webb, Head of Plymouth, Cornwall &amp; IoS Local Delivery Unit, National Probation Service</li> <li>- Ian Ansell, Office of the Police and Crime Commissioner</li> </ul> </li> </ul>	
<p><b>2. Minutes and matters arising</b></p> <ul style="list-style-type: none"> <li>- Minutes of the previous meeting were agreed.</li> </ul> <p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>- AB has emailed Paul Northcott to thank him for his support for the PSAB.</li> <li>- Claire Cotter's Quality Review has been delayed – to be brought to the Executive Group.</li> <li>- Work on the PSAB website is on-going an update will be provided at the Executive Group.</li> <li>- Work with Healthwatch is on-going an update will be provided at the Executive Group.</li> <li>- JM has requested chronologies for the potential SAR this work is on-going.</li> <li>- AB will ask for an update on the Mental Health Crisis Care Concordat and bring to the Executive Group meeting.</li> <li>- Work has started on the performance data and is currently refining the Thurrock model. JET will update at the next Executive.</li> </ul> <p>AB noted a letter from the Chief Constable of Devon &amp; Cornwall Constabulary to the Chief Executives of local authorities in the force area. The letter relates to changes to the Police response to requests for welfare checks, due to start in March 16. KP gave some background on why this decision has been made he stressed that that if there is any threat to life or harm the Police would respond as before. KP said he is happy to talk about this in more detail at the next Board meeting. JET said she would circulate a copy of the letter to the Board.</p>	<p><b>JET/CC</b></p> <p><b>JET</b></p> <p><b>JM</b></p> <p><b>AB</b></p> <p><b>JET</b></p> <p><b>JET</b></p>
<p><b>3. Declarations of Interest</b></p> <ul style="list-style-type: none"> <li>- AB declared his interest in this SCR due to his previous role.</li> </ul>	
<p><b>4. Chairs Update</b></p> <ul style="list-style-type: none"> <li>- n/a</li> </ul>	
<p><b>5. Serious Case Review</b></p> <ul style="list-style-type: none"> <li>- The full report and appendices were circulated last week.</li> <li>- AB noted that no agency has been untouched by this case and we now need to take forward the recommendations and learning. The Board needs to have confidence that this will be done and that no points are missed. AB handed over to CC.</li> <li>- CC started by thanking the Panel members, the Chair Karen Grimshaw, IMR (Individual Management Reviews) authors, JM and MC for their hard</li> </ul>	

work over the last couple of years and the responses to further questions throughout the SCR.

- She has been in contact with the family throughout the process and they had input into the Terms of Reference for the report and contributed to the recommendations. 'V' is being used to identify the person concerned at the family's request.
- The delay in the SCR was due to not receiving the Police IMR until September 15; they were not able to finalise their IMR until the IPCC investigation had been completed. Discussions had taken place whether to go ahead without the Police IMR but this would have produced a flawed report.
- CC met with one of V's sisters and their solicitor before the first panel meeting and she has kept them informed of the delay. She had offered to meet with them again before today but they did not reply until yesterday.
- CC went through the facts and chronology in the SCR, agency explanations from IMRs, common themes, lessons learnt and the recommendations.

**The following comments related to the recommendations were noted**

- The Police confirmed actions have been implemented and the action plan will be updated
- SWAST confirmed their action plan has been implemented
- Housing – MG and JMc met 20 January 2016 to look at the recommendations. The action plan for Housing is not just for Devon and Cornwall but for all providers. MG and JMc will look at these jointly and go to Housing Forums to speak to all 17 providers. AB stated he would support this action plan if required via escalation to the Chief Executives of the Housing Providers
- JMc and MG had a query regarding recommendations 8.44 and 8.47, CC will review and redraft prior to circulation.
- Plymouth Community Healthcare (since renamed Livewell Southwest) confirmed their action plan has been implemented
- GP and Pharmacy recommendations are being looked at jointly by CCG and NHS England. SB will speak to Mandy Cox.
- To reflect organisational change and agency progress in this case JMc suggested reviewing V's case against current systems in place to establish how learning has been embedded. JM suggested this proposal could be taken to the Lead Officers Group to consider and action. In response to AB comments regarding taking forward the learning, JM suggested that the report recommendations and action plans could be progressed and monitored by the SAR Sub Group which reports back to Board.
- The Board would need a risk and impact assessment before publishing the report.
- The report would need to be legally assessed as being fit for publication.
- Communication strategy - this would include a number of media statements (Board and Agencies involved) and inform other Boards e.g.: the

<p>Health and Wellbeing Board, other SABs.</p> <ul style="list-style-type: none"> <li>- The Board will need assurance that the recommendations and action plans are in place and are working. Lead officers will need to take responsibility within their agencies to ensure that these are working and report back to Board. It was suggested this could be done within the quarterly SAR Sub-group, Board and Executive meeting process or in a separate process outside Board. .</li> <li>- CC asked about sharing the report with V's family. AB stated that the family should receive a copy of the report at least 2 weeks before being published. CC explained she informed the Solicitor that she would make contact after today's meeting regarding sharing the contents of report and providing feedback to the family. AB indicated we need to take legal advice before sharing the draft report to the family and asked JM to do this.</li> <li>- CC will make the amendments as discussed today and the report will be recirculated once these have been completed.</li> </ul>	
<p><b>6. Development Day</b></p> <ul style="list-style-type: none"> <li>- To be taken to the PSAB Executive Group</li> </ul>	
<p><b>7. Strategic Plan Update</b></p> <ul style="list-style-type: none"> <li>- To be taken to the PSAB Executive Group</li> </ul>	
<p><b>8. Safeguarding Managers Report</b></p> <ul style="list-style-type: none"> <li>- Report is attached to the agenda pack any comments or questions please send to Jane Elliott Toncic</li> </ul>	
<p><b>9. AOB</b></p> <ul style="list-style-type: none"> <li>- None raised</li> </ul>	
<p><b>10. Future Meetings</b></p> <ul style="list-style-type: none"> <li>- The next meeting of the PSAB will take place on Friday 22 April 2016</li> </ul>	